

# **Macedon Ranges Bridge Club (MRBC) Inc.**

Incorporated Association number: A0049378Y

Annual General Meeting  
Norma Richardson Hall, Buckland Street  
Woodend 3442

7.00 pm on 27 February 2018

## **MINUTES**

The meeting commenced at 7.15 pm. Those present were welcomed by the MRBC Secretary Ron Watkinson.

### **1. Attendees and Apologies**

22 members were in attendance: Ron Watkinson, Margaret Copland, Diana Marsland, Connie Albany, Len Baker, Maureen Redman, Lance Redman, Anne Hill, Evelyn Stephenson, Barbara Crapper, Lawrie Hall, Millicent Henry, Carmel Hill, Linda Healy, Michael Francis, Terry Dold, Greg Mayne, Rhyll Trehwella, Frank Vearing, Desma Samson, Peter Wells, Tek Marko.

Apologies were received from: Lyn Wells, Clare Green, Jill Williams, Jane Bland, Andrew Lance, Hamish Thomson, Linda Watkinson, Ed Butler, Cheryl Downie, Rex Fox, Wendy Judge, Pauline Moore, Annie Waters.

### **2. Minutes of the previous AGM**

#### ***Motion 1***

That this AGM accepts as read the minutes of the previous AGM held on 14 February 2017, and that these minutes are a true record of that meeting.

Moved: Rhyll Trehwella

Seconded: Lance Redman

Carried without dissent.

### **3. Reports**

#### **3.1. President's Report (prepared by Secretary)**

Ron Watkinson reported that the MRBC had enjoyed a satisfactory year although membership numbers and table numbers slightly down. Full report is attached (Attachment 1).

#### ***Motion 2***

That the President's report be adopted.

Moved: Millicent Henry

Seconded: Diana Marsland

Carried without dissent.

#### **3.2. Treasurer's Report**

The Treasurer's report for the financial year 1 February 2017 to 31 January 2018 was tabled by Margaret Copland. This showed a bank balance at 31 January 2017 of \$12,263.45 and at 31 January 2018 of \$12,893.61, an increase of \$630.16. Club assets amounted to \$4409.00. The club has no debts. The full Treasurer's report and List of Assets are attached (Attachments 2 and 3).

***Motion 3***

That the Treasurer's report be adopted.

Moved: Anne Hill

Seconded: Len Baker

Carried without dissent.

**4. Election of Committee Members.**

The Secretary Ron Watkinson, advised the meeting that only one nomination had been received for each of the Committee positions. On this basis the four candidates were confirmed unopposed as follows.

President: Connie Albany

Vice-President: Maureen Redman

Treasurer: Margaret Copland

Secretary: Ron Watkinson

**5. Fees for 2018**

The following motion was put to the AGM.

***Motion 4***

That all fees and charges remain unchanged from 2017:

Full Home Club Membership - \$32.50

Concession Card Holder Home Club Membership - \$27.50

Member whose "Home" club is not MRBC - \$22.50

Session (Table) fees

Full Home Club members and visitors \$6

Concession Card Holder Members \$5

Moved: Connie Albany

Seconded: Margaret Copland

Carried without dissent

**6. Peter Wells Recognition**

Secretary Ron Watkinson advised the meeting that the Committee had decided to award Peter Wells life membership in recognition of the many years of service in a variety of roles that Peter had devoted to the club. He was instrumental in setting up the computer systems we now use on a regular basis. These include hardware and software in relation to the dealing machine, scoring system Scorebridge and the BridgePad controllers and associated software as well as the actual Windows software. For most of the last ten or more years Peter provided the technical support for all computer related matters of the club. Peter was also presented with a bottle of one of his preferred beverages Grand Marnier. Thank you, Peter.

**7. Change of Session Time – Tuesday Evenings**

Within the required timeframe before the AGM members Evelyn Stephenson, Linda Healy and Carmel Hill submitted a request that the AGM vote on a motion to change the Tuesday (Winter) session time to a 7.00 start, to enable members with long journeys home to finish earlier.

Prior to the vote, the Secretary advised the meeting that whilst recognizing the advantages of members getting home earlier, an unintended consequence of changing the session start time could be that some members would no longer be able to play on Tuesdays due to daytime commitments that would render them unable to be at the hall by 7.00 pm. This potentially could have an effect on membership numbers.

**Motion 5**

That Tuesday evening (Winter) session time be changed from 7.30 start to 7.00

Moved: Evelyn Stephenson  
Seconded: Carmel Hill

The original vote was 12 to 4 in favour of the motion with some members abstaining. After adding in the proxy votes sent to Secretary via email the vote became 14 to 9 in favour. Motion carried.

Subsequent to this vote some members felt the new times should apply all year round, not just in the winter months as per original suggestion. A vote was taken on this and carried on similar lines.

Secretary advised the meeting that there would need to be liaison with the Hall Manager to ensure that the hall was always available at the proposed new time. Although believing this was not an issue, it was still a requirement that must be met. Assuming no problems new start times would commence in April which is also the commencement of the year for the ABF memberships. Secretary will advise when done.

**8. Appointments**

The following appointments continue to be filled by club members as indicated:

Special Events Coordinators	President and Secretary
Catering (Congress Coordinator)	Diana Marsland
Refreshments (weekly + Xmas)	Linda Watkinson and Connie Albany
Masterpoint Secretary	Ron Watkinson/Anne Hill
Assets Manager	Anne Hill
Director: Monday	Frank Vearing/Ron Watkinson
Director: Tuesday	Rex Fox
Director: Thursday	Suitably experienced player
Instructor:	Vacant

Secretary thanked all members who held appointments in the previous year.

**7. Significant Home Club Member Achievements**

Achieving 100 ABF MasterPoints – Cheryl Downie

Congratulations Cheryl.

**8. Next Meeting**

Tuesday late February 2019

**9. Close**

The meeting closed at 7.30 pm.

**Signed: Secretary**

**President**

## **Appendix 1.**

### **MRBC President's Report - AGM 27 February 2018 – prepared by Secretary.**

2017 was an interesting year for our club. Membership numbers were slightly down, as were table numbers, especially on Tuesday evenings. This can be attributed partly to our ageing membership (people reluctant to go out/drive at night) and partly to absences of some players due to sickness or other activities. Long standing member Gary Bradley passed away and will be missed.

Our 2017 congress, once again, was very successful. We adopted the Swiss Pairs method of play and scoring for the event and this was met with overwhelming approval by those attending. As a result we will continue with that format for the future. The change of format provided an additional benefit – less moving around by participants made the day more comfortable for all in the hall. Graham Hill did his usual good job as Director and will continue in that role. Thanks to all those members who prepared food for the congress, as usual it was much appreciated by all.

We are again recommending that all fees and charges remain unchanged for the coming year as our bank balance is satisfactory and sufficient to cover replacement of any equipment.

In recent times we have encountered some issues with one of the laptops used to run the sessions, these issues remain possibly unresolved at time of this report but did get through the session ok yesterday. Although it is hoped these issues will be overcome it has brought into focus the fact that our laptops are ageing and committee needs to give some thought to updating them.

The dealing machine was refurbished two year's ago and its performance was much improved following that work. When it needs doing again the work should be carried out in a more timely fashion as last time months of frustration were caused by delaying. Clare Green and Lance Redman continue to share the card dealing workload and do a magnificent job, thanks to those two for this most important job.

The 2017 championships were run and won by Frank Vearing and Ron Watkinson, who teamed up for only 2 of the 3 weeks but managed to win on countback from Evelyn Stephenson and Linda Healy. Annie Waters and Lyn Newell won the handicap section.

We will be holding 11 red point sessions during 2018, dates of these are shown on the website. The championships in March will use 3 of these, with the rest spread throughout the year.

Thanks to all members of the committee who continue to do the work which enables the club to continue functioning. Margaret continues her excellent work as Treasurer, Connie as President. Vice President Maureen, together with Clare Green manages the Thursday sessions in an excellent manner.

We have lost our main computer expertise with the departure of Peter Wells and now find ourselves lacking somewhat in computer knowledge. This perhaps adds to the need to keep our equipment up to date, thus less likely to break down, whether in a hardware or software sense.

Looking forward to another good year in 2018. RJW

**Appendix 2**

**Macedon Ranges Bridge Club**  
**Income and Expenditure Report 2017-2018**  
**As at 31/01/2018**

	<u>Debit</u>	<u>Credit</u>	
<b><u>RECEIPTS</u></b>			
Table Fees		\$16,731.00	
Registrations		\$ 2,165.00	
Congress		\$ 3,200.00	
Misc. Income		\$ 255.30	
<b>Total</b>		<b><u>\$22,351.30</u></b>	
<b><u>EXPENSES</u></b>			
ABF	\$ 1,906.81		
VBA + Others	\$ 1,086.50		
Congress	\$ 2,533.40		
Equipment	-		
Hall Hire	\$12,210.00		
Postage	\$ 124.00		
Printing/Stationery	\$ 123.85		
Books	\$ 423.53		
Catering/Supper	\$ 1,833.00		
Website etc.	\$ 153.10		
Misc. Expenses	<u>\$ 1326.95</u>		
<b>Total</b>	<b><u>\$21,721.14</u></b>		
			<b><u>PROFIT</u></b>
			<b><u>\$ 630.16</u></b>
<b><u>BANK RECONCILIATION</u></b>			
			<b><u>ASSETS</u></b>
			<b><u>\$4409.00</u></b>
Opening Balance	\$ 12,006.45		
+ Cash on hand at start	\$ 257.00		
Add receipts	\$22,351.30		
Less Expenses	\$(21,721.14)		
Total Cash Book	<b><u>\$12,893.61</u></b>		
<b>Balance as per Bank S/M</b>	<b><u>\$12,893.61</u></b>		
Plus cash on hand at end of year	\$ -		
<b>Cash Assets</b>	<b><u>\$12,893.61</u></b>		
<b><u>Previous Year</u></b>			
Receipts	\$26,285.60	Opening Bank + Cash	\$10,179.96
Expenses	\$23,202.11	Closing Bank	\$12,263.45
Loss/Profit	<u>\$ 2083.49</u>		

### Appendix 3

#### **Macedon Ranges Bridge Club - Inventory**

**Date of last inventory: 31 January 2018**

(Value: generally drop about 20% per year)  
(Consumables not included)

Category/Item	Quantity	Condition/ Comment	Value new (per each)	Value now (per each)	Estimated total value 31/1/2018
<b>Furniture &amp; related</b>					
Card tables with folding legs	18	poor to fair	\$30	\$1.50	\$27
Card tables with folding legs (added 2015)	4	good	\$30	\$12	\$48
Card Tables New	6	excellent	\$30	\$30	\$180
White plastic side tables	45	Fair to good	\$10	\$1.80	\$81
Table covers	17	good	\$20	\$1.80	\$31
Table covers	12	Very Good	\$20	\$13	\$156
Trolley for plastic cases	1	Fair to good	\$25	\$7.00	\$7
Set of kitchen steps	1	Good	\$65	\$32	\$32
Bookcase	1	Good	\$80	\$40	\$40
<b>Electrical/Electronic</b>					
Brother Laser printer	1	Good	\$150	\$80	\$80
Klipsal pedestal fans	4	Fair	\$20	\$4	\$16
Kambrook Thermo Fan Heaters	1	Fair	\$35	\$5	\$5
Sunair Fan Heater	1	Fair	\$35	\$5	\$5
Kambrook Urn	1	Fair	\$25	\$5	\$5
Electric pencil sharpener	1	Good	\$90	\$18	\$18
Electronic timer clock	1	Broken	\$400	\$0	\$0
Electronic timer clock with controller	1	Good	\$480	\$100	\$100
<b>Crockery/Cutlery</b>					
Wine glasses (doz)	1.5	Good	\$40	\$12	\$18
Assorted crockery and cutlery	1	Good	\$20	\$10	\$10
<b>Playing Cards/ HOLDERS/ Dealing machine</b>					
Dealing machine	1	Good	\$4,000	\$1,000	\$1,000
Card cases - metal	7	Good	\$25	\$8	\$56
Sets of 32 cards + boards	7	Good	\$88	\$28	\$196
Table numbers NSEW 1 - 16 (set)	3	Fair	\$45	\$6	\$18
<b>Library - Books</b>					
Books acquired up to 2014	58	Fair to good	\$25	\$2	\$116
Additional new books in 2015	0	New			\$0
<b>Computers etc</b>					
BridgePads	24	Good	\$180	\$50	\$1,200
BridgePad server	2	Fair	\$157	\$65	\$130
BridgePad server	1	Good	\$157	\$110	\$110
Asus laptops	2	Good	\$1,200	\$210	\$420
Computer case	2	Good	\$40	\$12	\$24
Video Projector	1	Good	\$748	\$240	\$240
Projector screen	1	Good	\$149	\$40	\$40

**Estimated total value of MRBC assets = \$4,409**