

# Minutes of Committee Meeting held 10<sup>th</sup> April 2018

## Parish Room

**Present:** G Ellis, C McCreath, J and J Smithson, T Frew, M Stone, P Gipson

**Apologies** received from L & D Moore, K Mole and N Corbyn.

The minutes of the last meeting were approved

**Matters arising:** There had been no changes made as a result of the handicap review.

There had been some feedback that the Christmas party was too expensive and that club might further subsidise it (2017 cost £ 15.00)

### **Congress Update**

We are currently short of 3 pairs,

Organisation is progressing well.

It was agreed soup should be served from 11.45am

### **AGM**

We require 2 committee members as Dorothy and Morven retire by rotation and are not eligible for re election. Some suggestions for new members were made. Nomination form to put on notice board.

### **Accounts**

Current estimate is that we will be circa £300.00 in profit subject to further expenses being submitted.

John Smithson proposed that the date of the AGM should be moved to the end of May. This would have two advantages: it would allow the accounts to be drawn up for the full playing season (including the congress). At present the last few sessions and the congress are carried over into the following year's accounts, Secondly, competitions would be completed and results known which would allow trophies to be engraved prior to their presentation at the meeting.

We will need to check the constitution to see if this proposal should be included on the agenda for this year's AGM.

*(Subsequently it was decided that a motion is not required at the AGM although the topic will be covered by the President)*

### **General Data Protection Regulation**

To ensure compliance with this, new members will be required to give permission for the club to hold their personal data and they must be informed where this will be stored. The application for membership form has been amended accordingly. Committee members are urged not to store personal data on their personal computers.

The committee are recommended to appoint a GDPR Officer who will take responsibility for GDPR compliance Paul Gipson was unanimously appointed.

### **Plastic waste**

It was agreed the club should do their bit for the environment, and take steps to reduce consumption of single use coffee cups and plastic glasses. Appropriate glasses and coffee cups are available in the kitchen cupboards and members are to be encouraged to make use of these. It is essential that they take personal responsibility for washing and drying these up!

### **Date of next meeting**

A provisional date for the summer meeting of Monday 16<sup>th</sup> July was agreed (tbc). To be held at The Old Manse in Paxton.

*(Subsequently the date of the next meeting was set to Tuesday 17<sup>th</sup> July)*